Notice to Employee
Do you have to file? Refer to the instructions for Forms 1040 and 1040-SR to determine if you are required to file a tax return. Even if you do not have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit.

Earned innour credit (EIC). You may be able to take the EIC for 2020 if your adjusted gross income (AGI) is less than a certain amount. The amount of credit is based on income and family size.

Workers without châldren could qualify for a smaller credit. You and any qualifying châldren must have valid social security numbers (SSNs). You can that the HEI for your investment income is more than the specified amount for 2020 or if income is earned for services provided while you were an intante at a penal institution. For 2020 income limits and more information, vist www. ris. gov/EITC.

Also see Pub. 596, Earned Income Credit. Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.

Also see Pub. 390, named informe cream. Full factors and a finite factor and Medicare taxes, see Pub. 517, Social Security and Other Information for Members of the Clergy and Religious Workers. Corrections. If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to correct your employment record. Be sure to ask the employer to file Form W-2c, Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any name, SSR, or money amount error reported to the SSA on Form W-2. Be sure to get your copies of Form W-2 from your employer for all corrections made so you may fift them with your tax return. If your name and SSN are correct but aren't the same as shown on your social security card, you should ask for a new card that displays your correct mame at any SSA office or by calling 800-772-1213. You may also visit the SSA website at www.SSA office or by calling 800-772-1213. You may also visit the SSA website at www.SSA, gov.

Cost of employer-sponsored health coverage (if such cost is provided by the employer). The reporting in Box 12, using Code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with Code DD is not taxable.

Credit for excess taxes. If you had more than one employer in 2020 and more than S8,537.40 in social security and/or Fire 1 railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess gainsty your federal income tax. If you had more than ore shan S5,012.70 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the excess gainsty your federal income tax. If you had more than ore than S5,012.70 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the excess gainsty your federal income tax. If you had more than ore than S6,012.70 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the excess gainsty your federal more than S7,012.73 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the instructions for Forms 1040 and 1040-SR and Pub. 505, Tax Withholding and Estimated Tax. Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any

Instructions for Employee

Box 1. Enter this amount on the Wages line of your tax return.

Box 2. Enter this amount on the federal income tax withheld line of your tax return.

Box 5. You may be required to report this amount on Form 8999. Additional Medicare Tax. See the Instructions for Forms 1040 and 1040-SR to determine if you are required to complete Form 8959.

Box 6. This amount includes the 1.45% Medicare Tax withheld on all Medicare wages and tips show in Box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips abov \$200,000.

Box 8. This amount is not included in the control of the

S200,000.

Box 8. This amount is not included in boxes 1, 3, 5, or 7. For information on how to report tips on your tax return, see the instructions for Forms 1040 and 1040-SR.

You must file Form 4137, Social Security and Medicare Tax. on Increported Tip Income, with adequate your income tax return to report at least the allocated if panount unbess you can prove with adequate records that you received a smaller amount. If you have records that show the actual amount of tips you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to

figure the social security and Medicare tax owed on tips you didn't report to your empbyer. Enter this J.—Nontaxable six by pay (information only, not included in boxes 1, 3, or 5) amount on the wages line of your tax return. By filing Form 4137, your social security is will be credited to your social security record (used to figure your benefits).

K—20% excise tax on excess golden parachute payments. See the instructions for Forms 1040 and 1040-SR.

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K—20% excise tax on excess golden parachute payments. See the instructions for forms 1040 and 1040-SR.

K—20% excise tax on excess gol

Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Betieve deferral (codes D, E, F, and S) and designated Roth contributions (codes AA, Ba, and EE) under all plans are generally limited to a total of \$19,500 (\$313,500 if you only have SIMPLE plans; \$22,500 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$19,500. Deferrals under code Har elimited to \$7,000.

However, if you were at least age 50 in 2020, your employer may have allowed an additional deferral of up to \$6,500 (\$3,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall levit we deferral limit must be included in income. See the instructions for Forms 1040 and 1040-SR.

Note, If a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prior year(s) when you were in military service. To figure whether you made excess deferrals, consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year. Box 12. The following list explains the codes shown in box 12. You may need this information to

shown, the contributions are for the current year.

A—Uncollected social security or RR74 tax on tips. Include this tax on Form 1040 or 1040-SR. See the instructions for Forms 1040 and 1040-SR.

B- Uncollected Medicare tax on tips. Include this tax on Form 1040 or 1040-SR. See the instructions for Forms 1040 and 1040-SR.

D-Elective deferrals to a section 401(k) cash or deferred arrangement. Also includes deferrals under

a SIMPLE retirement account that is part of a section 401(k) arrangement.

E—Elective deferrals under a section 403(b) salary reduction agreement.

F—Elective deferrals under a section 408(k)(6) salary reduction SEP

employees only). See the instructions for Forms 1040 and 1040-SR.

P—Exchable moving expense reimbursements paid drecily to a member of the U.S. Armed Forces (not included in boxes 1, 3, or 5)

O—Nontaxable combat pay. See the instructions for Forms 1040 and 1040-SR for details on reporting this amount.

R—Employer contributions to your Archer MSA. Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.

S—Linghyees allay reductive contributions under a section 408(p) SIMPLE plan (not included in box 8—Linghyees allay reductive contributions under a section 408(p) SIMPLE plan (not included in box

1) T—Adoption benefits (not included in box 1). Complete Form 8839, Qualified Adoption Expenses, to

T—Adoption benefits (not included in box 1). Complete Form 8839, Qualified Adoption Expenses, to compute any taxable and nontraxble amounts.

V—Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to social security wage base), and 5). See Pub. 525, Taxable and Nontaxable Income, for reporting requirements.

W—Emphyer contributions (including amounts the employee elected to contribute using a section 125 (calleteria) plan) to your health savings account. Report on Form 8889, Health Savings Accounts (HSAs).

Y—Deferrals under a section 409A nonqualified deferred compensation plan Z—Income under a nonqualified deferred compensation plan that fails to satisfy section 409A. This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See the instructions for Forms 1040 and 1040-954.

instructions for Forms 1040 and 1040-SR.

A.—Designated Roth contributions under a section 401(k) plan
BB—Designated Roth contributions under a section 403(b) plan
DD—Cost of employer-sponsored health coverage. The amount reported with Code DD is not
taxable.

BE—Designated Roth contributions under a governmental section 457(b) plan. This amount does not

EE—Designated Roth contributions under a governmental section 457(b) plan. This amount does not apply to contributions under at accempt organization section 457(b) plan. This amount does not apply to contributions under a data-excempt organization section 457(b) plan. The FF—Permitted benefits under a qualified small emphyer bealth reimbursement arrangement GG—Income from qualified capity grants under section 83(i) HIII—Aggregate deferrals under section 83(i) elections as of the close of the calendar year Box 1.3. If the *Keiriement plan* Dos is checked, special limits may apply to the amount of traditional IRA contributions you may deduct. See Pub. 590-A. Contributions to Individual Retrement Arrangements (IRAs).

Box 14. Employers may use this box to report information such as state disability insurance taxes withbeld, union dues, uniform payments, health insurance premiums deducted, nontaxable income,

withheld, union dues, uniform payments, health insurance premiums deducted, nontaxable neone, educational assistance payments, or a member of the Cergy's parsonage allowance and utilities. Railroad employers use this box to report railroad retirement (RRTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax, and Additional Medicare Tax. Include tips reported by the employee to the employer in railroad retirement (RRTA) compensation.

	1017894			-PAYROL Voi	COLLA	s name, address, and ZIP code ABORATE SOLUTIONS	INC		may be imposed eent of the Treasury - Internal Revenue. 1545-0008		o the Internal Revenue Ser , a negligence penalty or o e is taxable and you fall to
	yer's identification			s social security number $\frac{95 - 4774}{\text{Third-party}}$	415 80	STON TPKE STE 302 VSBURY MA 01545		1 Wages	s, tips, other compensation 81372.51	2 Federal Income t	ax withheld 14440.28
Empl		plan		sick pay				3 Social	Security wages 13508.82	4 Social Security to	ax withheld 837.55
12 See Instrs. for Box 12			14 Other		AVANT	S name, address, and ZIP code			are wages and tips 13508.82 Security tips	6 Medicare tax with 8 Allocated Tips	195.88
						ETHEL RD APT 101 MBUS OH 43220		10 Deper	ndent care benefits	11 Nonqualified pla	ans
								Verific	cation Code		
15 State Employer's state I.D. No. OH 52-742700 9		16 State wages, tips,	81372.51	1372.51 17 State income tax 2425.41 18 Local wages, tips,		72.51	19 Local income tax 2034.	23 OH	COLMB		

Form W-2 Wage and Tax Statement

2020

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Copy B. to be filed with employee's FEDERAL tax return

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0008-1						c Employer's name, address, and ZIP code COLLABORATE SOLUTIONS INC				Department of the Treasury - Internal Revenue Service OMB No. 1545-0008					
b Employer's identification number 26-2135579 13 Statutory Retirem		ber a Employee's social security number $508-95-4774$ tirement Third-party		415 BOSTON TPKE STE 302 SHREWSBURY MA 01545			1 Wages, tips, other compensation 81372.51		2 Federal Income tax withheld 14440.28						
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12 See I	Instrs. for Box 12	2 14	Other			e Employee	's name, address, and ZIP code		5 Medi	care wages and tips 13508.82	6 Medicare tax withheld				
							THI SOMEPALLI ETHEL RD APT 101		7 Soci	al Security tips	8 Allocated Tips				
						COLUN	MBUS OH 43220		10 Dep	pendent care benefits	11 Nonqualified plans				
									Ver	ification Code					
15 State Employer's state I.D. No. 16 State wages, tips, etc.				17 State income tax	18 Local wages, tips, etc.		19 Local income tax	20 Locality name							
ОН	52-7427	700 9			8	1372.51	2425.41	81	1372.51	2034.	23 OH COLMB				

Form W-2 Wage and Tax Statement

Conv 2. to be filed with employee's tax return for OH

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d Control number 0008-11017894 00 b Employer's identification numb			000001197-PAYROL Void			COLLA	ABORATE SOLUTIONS	INC	Department of the Treasury - Internal Revenue Service OMB No. 1545-0008				
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12 See Instrs. for Bo	x 12	14 0	ther			e Employee	's name, address, and ZIP code		5 Medica	are wages and tips	6 Medicare tax wit		
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						COLUM	MBUS OH 43220		10 Deper	ndent care benefits	11 Nonqualified pl	ians	
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15 State Employer's s		1			17 State income tax	18 Local wages, tips, etc.		19 Local income tax	20 Locality r				
OH 52-74	2700 9)			8	1372.51	2425.41	8137	72.51	2034.	23 OH	COLMB	

Notice to Employee
Do you have to file? Refer to the instructions for Forms 1040 and 1040-SR to determine if you are required to file a tax return. Even if you do not have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit.

Earned income credit (ECL) You may be able to take the BEC for 2000 if your adjusted gross income (AGI) is less than a certain amount. The amount of credit is based on income and family size.

Workers without children could qualify for a smaller credit. You and any qualifying children must have valid social security numbers (SSNs). You can this take the EUC if your investment income is more than the specified amount for 2020 or if moome is earned for services provided while you were an intained at a penal institution. For 2020 in come limits and more information, vist we wis zeyovETTC.

Also see Pub. 596, Earned Income Credit. Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.

Also see Pub. 390, named informe cream. Full factors and a finite factor and Medicare taxes, see Pub. 517, Social Security and Other Information for Members of the Clergy and Religious Workers. Corrections. If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to correct your employer to correct your employer to the correct way and the state of the correct way and any statement, with the Social Security Administration (SSA) to correct any Corrected Wage and Tax Statement, with the Social Security Administration (SSA) to correct any name, SSR, or money amount error reported to the SSA on Form W-2. Be use to get your copies of Form W-2 from your employer for all corrections made so you may file them with your tax return. If your name and SSN are correct but aren't the same as shown on your social security card, you should ask for a new card that displays your correct annear at any SSA office or by calling 800-772-1213. You may also visit the SSA website at www.SSA.gov.

Cost of employer-sponsored health coverage (if such cost is provided by the employer). The reporting in Box 12, using Code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with Code DD is not taxable.

Credit for excess taxes. If you had more than one employer in 2020 and more than S8.537.40 in social security and/or Tier 1 railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess against your federal income tax. If you had more than archive for the excess fave your federal income tax. If you had more than ore than 65.012.70 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the excess against your federal more than 65.012.70 in Tier 2 RRTA tax was withheld, you also may be able to claim a credit for the structures for Forms 1040 and 1040-SR and Pub. 505, Tax Withholding and Estimated Tax.

Instructions for Employee

- Box 1. Enter this amount on the wages line of your tax return.

 Box 2. Enter this amount on the federal income tax withheld line of your tax return.

 Box 5. You may be required to report this amount on Form 899, Additional Medicare Tax. See the Instructions for Forms 1040 and 1040-SR to determine if you are required to complete Form 8999.

 Box 6. This amount includes the 1.45% Medicare Tax withheld on all Medicare wages and tips show; in Box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips abov \$200.000.

S200,000.

Box 8. This amount is not included in boxes 1, 3, 5, or 7. For information on how to report tips on your tax return, see the instructions for Forms 1040 and 1040-SR.

You must file Form 4137, Social Security and Medicare Tax. on Increported Tip Income, with adequate your income tax return to report at least the allocated if paramount unks sy our can prove with adequate your received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to your work record and or amings in a particular year. Form W-2 Wage and Tax Statement

figure the social security and Medicare tax owed on tips you didn't report to your empbyer. Enter this J.—Nontaxable six by pay (information only, not included in boxes 1, 3, or 5) amount on the wages line of your tax return. By filing Form 4137, your social security is will be credited to your social security record (used to figure your benefits).

K—20% excise tax on excess golden parachute payments. See the instructions for Forms 1040 and 1040-SR.

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K—20% excise tax on excess gol

Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Betieve deferral (codes D, E, F, and S) and designated Roth contributions (codes AA, Ba, and EE) under all plans are generally limited to a total of \$19,500 (\$313,500 if you only have SIMPLE plans; \$22,500 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$19,500. Deferrals under code Har elimited to \$7,000.

However, if you were at least age 50 in 2020, your employer may have allowed an additional deferral of up to \$6,500 (\$3,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall levit we deferral limit must be included in income. See the instructions for Forms 1040 and 1040-SR.

Note, If a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prior year(s) when you were in military service. To figure whether you made excess deferrals, consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year. Box 12. The following list explains the codes shown in box 12. You may need this information to

shown, the contributions are for the current year.

A—Uncollected social security or RR74 tax on tips. Include this tax on Form 1040 or 1040-SR. See the instructions for Forms 1040 and 1040-SR.

B- Uncollected Medicare tax on tips. Include this tax on Form 1040 or 1040-SR. See the instructions for Forms 1040 and 1040-SR.

D-Elective deferrals to a section 401(k) cash or deferred arrangement. Also includes deferrals under

- D—Elective deferrals to a section 401(k) cash or deferred arrangement. A a SIMPLE retirement account that is part of a section 401(k) arrangement E—Elective deferrals under a section 403(b) salary reduction agreement F—Elective deferrals under a section 408(k)(6) salary reduction SEP

2020

employees only). See the instructions for Forms 1040 and 1040-SR.

P—Exchable moving expense reimbursements paid drecily to a member of the U.S. Armed Forces (not included in boxes 1, 3, or 5)

O—Nontaxable combat pay. See the instructions for Forms 1040 and 1040-SR for details on reporting this amount.

R—Employer contributions to your Archer MSA. Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.

S—Linghyees allay reductive contributions under a section 408(p) SIMPLE plan (not included in box 8—Linghyees allay reductive contributions under a section 408(p) SIMPLE plan (not included in box

 $\label{eq:condition} \begin{array}{ll} 1) \\ T-- Adoption \ benefits \ (not \ included \ in \ box \ 1). \ Complete \ Form \ 8839, \ Qualified \ Adoption \ Expenses, \ to \end{array}$

requarements.

W—Emphyer contributions (including amounts the employee elected to contribute using a section 125 (cafeteria) plan) to your health savings account. Report on Form 8889, Health Savings Accounts (HSAs)

Y—Deferrals under a section 409A nonqualified deferred compensation plan Z—Income under a nonqualified deferred compensation plan that fails to satisfy section 409A. This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See the instructions for Forms 1040 and 1040-954.

amount is also the clased in to 8x 1. It is volved to an automotical abs to the instructions for Forms 1040 and 1040-SR.

AA—Designated Roth contributions under a section 401(k) plan
BB—Designated Roth contributions under a section 403(b) plan
DD—Cost of employer-sponsored health coverage. The amount reported with Code DD is not tracible.

BB—Designated Roth contributions under a governmental section 457(b) plan. This amount does not apply to contributions under a tax-except organization section 457(b) plan. This amount does not apply to contributions under a tax-except organization section 457(b) plan. This amount does not apply to contributions under a tax-except organization section 457(b) plan.

BP—Porting the benefits under a qualified small employer behild inholumement arrangement
GG—Income from qualified equity grants under section 83(b)

HB—Aggregate defernals under section 83(b) elections as of the close of the calendar year

Box 13. If the "Retirement plan" box is checked, special limits may apply to the amount of traditional RA contributions you may deduct. See Pub. 590-A, Contributions to Individual Retirement

Arrangements (IRAs).

Box 14. Employers may use this box to report information such as state disability insurance taxes withheld, union dues, uniform payments, health insurance premiums deducted, nontraable income, educational assistance payments, or a member of the cleary's parsonage allowance and utilities.

withheld, union dues, uniform payments, health insurance premiums deducted, nontaxable neone, educational assistance payments, or a member of the Cergy's parsonage allowance and utilities. Railroad employers use this box to report railroad retirement (RRTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax, and Additional Medicare Tax. Include tips reported by the employee to the employer in railroad retirement (RRTA) compensation.

Copy 2, to be filed with employee's tax return for COLMB

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	1017894 0000001197-PAYROL				c Employer's name, address, and ZIP code COLLABORATE SOLUTIONS INC				Department of the Treasury - Internal Revenue Service OMB No. 1545-0008			
26-2135579			508-95-4774		415 BOSTON TPKE STE 302 SHREWSBURY MA 01545			1 Wages, tips, other compensation 81372.51		2 Federal Income tax withheld 14440.28		
Emplo		pla		sick pay					3 Socia	I Security wages 13508.82	4 Social Security tax withheld 837.55	
12 See In:	12 See Instrs. for Box 12		14 Other			AVAN	's name, address, and ZIP code ΓΗΙ SOMEPALLI ETHEL RD APT 101			13508.82 I Security tips	6 Medicare tax withheld 195.88 8 Allocated Tips	
						COLUN	MBUS OH 43220			endent care benefits	11 Nonqualified plans	
15 State Employer's star OH 52-742700 9			16 State wages		1372.51	17 State income tax 2425.41	18 Local wages, tips, etc.	72.51	19 Local income tax 2034.	20 Locality name 23 OH COLMB		

Form W-2 Wage and Tax Statement 2020

d Control number			Void X	c Employer's name, address, and ZIP code		Department of the Treasury - Internal Revenue Service OMB No. 1545-0008		
b Employer's identification numb	er a Employee's	social security nu	mber			1 Wages, tips, other compensation 2 Federal Income tax with		
13 Statutory Retirement Third-F Employee plan sick pa		Third-party sick pay				3 Social Security wages	4 Social Security tax withheld	
12 See Instrs. for Box 12 14 Other				e Employee's name, address, and ZIP code		5 Medicare wages and tips	6 Medicare tax withheld	
						7 Social Security tips	8 Allocated Tips	
						10 Dependent care benefits	11 Nonqualified plans	
						Verification Code		
5 State Employer's state	I.D. No.	16 State wages	, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name	

Form W-2 Wage and Tax Statement 2020

d Control number	mbor a Employada cacial a	Void X	c Employer's name, address, and ZIP code		Department of the Treasury - Internal Revenue Service OMB No. 1545-0008			
b Employer's identification number a Employee's social security number				Γ	1 Wages, tips, other compensation	2 Federal Income tax withheld		
13 Statutory Retirement Third-party Employee plan sick pay		hird-party lick pay			3 Social Security wages	4 Social Security tax withheld		
12 See Instrs. for Box 12	14 Other		e Employee's name, address, and ZIP code		5 Medicare wages and tips	6 Medicare tax withheld		
					7 Social Security tips	8 Allocated Tips		
					10 Dependent care benefits	11 Nonqualified plans		
					Verification Code			
15 State Employer's si	ate I.D. No. 16 Sta	State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name		