

**GLOBAL TAXES LLC**  
**2530 Pebble Creek Ln**  
**Cumming, GA 30041**  
**(646) 727-7157**  
**KUMAR@GTAXFILE.COM**

April 16, 2021

DIVYA DAYANAND  
11821 CHASE WELLESLEY DRIVE, Apt. 804  
HENRICO, VA 23233

Dear DIVYA,

Please find enclosed copies of your tax return(s) for the tax year ended December 31, 2020. Instructions for filing your return(s) are attached for your convenience. Retain the copies for your records.

The federal income tax return will be electronically filed, do not mail the enclosed copy, but retain it for your records.

Form 1040 Federal Individual Income Tax Return

The Virginia income tax return will be electronically filed, do not mail the enclosed copy, but retain it for your records.

Form 760 Virginia Resident Income Tax Return

Federal estimated income tax payments for the tax year ending December 31, 2021 were prepared for you.

Virginia estimated income tax vouchers for the tax year ending December 31, 2021 were prepared for you.

We prepared your returns based on the information you provided us. Please review the returns carefully to ensure that there are no omissions or misstatements of material facts.

If you have any questions about your tax returns, please contact us. We appreciate this opportunity to serve you.

Sincerely,

RVSSMANIKUMARAPPANA

Tax Summary and Instructions for Filing  
2020 Federal Individual Income Tax Return

Summary of Federal Information:

Federal adjusted gross income .....	\$	64,588.00
Federal taxable income .....	\$	52,188.00
Payment due IRS .....	\$	2,118.00
Federal penalty .....	\$	26.00

Your return will be electronically filed.

Please file Form 1040-V and a check or money order in the amount of \$2,118.00, payable to "United States Treasury". Write "2020 Form 1040" and your social security number on the check. This is due May 17, 2021.

Mail Form 1040-V and your check to:

Internal Revenue Service  
P.O. Box 931000  
Louisville, KY 40293-1000

Federal estimated income tax payments for tax year 2021 are due as follows:

Voucher 1 .....	04/15/2021 .....	\$	523.00
Voucher 2 .....	06/15/2021 .....	\$	523.00
Voucher 3 .....	09/15/2021 .....	\$	523.00
Voucher 4 .....	01/18/2022 .....	\$	523.00

Include a separate check or money order for each payment payable to the "United States Treasury". Write your social security number and "2021 Form 1040-ES" on each check. Mail your check and the appropriate Form 1040-ES voucher to:

Internal Revenue Service  
P.O. Box 931100  
Louisville, KY 40293-1100

Tax Summary and Instructions for Filing  
2020 Virginia Individual Income Tax Return

Summary of Form 760 Information:

State taxable income .....	\$	59,158.00
Payment due State .....	\$	1,200.00

Your Virginia return will be electronically filed.

You have a balance due of \$1,200.00. Listed below are the filing instructions for the 760-PMT (or 760-PFF).

The due date of 760-PMT (or 760-PFF), Payment Voucher, is May 17, 2021.

Include 760-PMT (or 760-PFF) and a check or money order in the amount of \$1,200.00, payable to "Virginia Department of Taxation." Write your social security number on the check.

Mail to:

Department of Taxation  
P. O. Box 1478  
Richmond, VA 23218-1478

Virginia estimated income tax payments for tax year 2021 are due as follows:

Voucher 1 .....	05/01/2021 .....	\$	300.00
Voucher 2 .....	06/15/2021 .....	\$	300.00
Voucher 3 .....	09/15/2021 .....	\$	300.00
Voucher 4 .....	01/15/2022 .....	\$	300.00

Include a separate check or money order for each payment. Write your social security number and "Form 760ES" on each check. Mail your check and the appropriate voucher to:

Director of Finance  
P.O. Box 1478  
Richmond, VA 23218-1478