



CONCEPTS INFORMATION TECHNOLOGY

June 04, 2020

**To Whom It May Concern:**

This is to confirm that Concepts Information Technology Inc. is the employing entity, who has right to hire, pay, fire, and supervise or otherwise control the work of beneficiary. Concepts Information Technology Inc. has agreed to offer a Part-Time position of "Quality Assurance Analyst to Mr. Ramu Thunga at a salary of \$39 /hour.

His duties will be but not limited to following:

- Involving in the complete End to End testing for validating the UMK2 application;
- Validating the faxes in every state on daily basis for Prior Auth. Inpatient concurrent review and outpatient case management as well as for various health activities;
- Validating the different sections on the Inbox such as Work list, Fax status, Metadata, and action items;
- Performing all the action items for all the States on different inbox and verify the worklist section;
- Developed test plan, test strategies and test cases based on functional specifications;
- Involved in different types of testing for validating the application;
- Writing Test Cases in Excel for the Respective User Stories that need to be tested;
- Determining the appropriate type of testing to be conducted and has expert knowledge of functional and regression testing processes;
- Performs and participating in all testing phases to ensure that the system performs in a manner consistent with the design requirements;
- Ability to break down functional requirements into test cases and provide the appropriate coverage and traceability;
- Analyzes formal test results and reports any defects through defect management tool JIRA and ALM;
- Creates test plan, test cases, and updates regression test suite;
- Interacts effectively with programmers and business to ensure that the software is meeting requirements;
- Communicating the issues to management and project teams through detailed reports and defect management tool.


**TERMS OF EMPLOYMENT:** We have clearly explained the temporary nature of this employment to the beneficiary. We will retain all control over the employment including but not limited to the right to hire, fire, pay, supervise, and control the work. It is intended but not made as a binding contractual obligation of the parties that employment will be for three years. The rate of pay will not be less than the prevailing wage stated in the certified Labor Condition Application. Beneficiary will be working remotely from his home office, located at 58 NE 14 Street, Apt W1812, Miami, Florida -33132. Concepts Information Technology Inc. will supervise the beneficiary. This supervision will take place on a weekly basis through status reports and weekly meetings and via e-mail. Beneficiary will receive employee benefits from the company which includes health insurance, life insurance, vision and dental insurance, performance Incentives etc. if you have any questions or need any other information, please feel free to contact me at 703-996-4400 or rahulj@conceptsitinc.com.



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Sincerely,



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**Rahul Johar**  
Vice President

I have read the terms and conditions above and have understood the same and agree to abide by said terms and conditions as set forth herein.



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**Ramu Thunga**