

**CPA OFFICE'S OF SANDRA P.L.L.C**  
**42854 Conquest Circle**  
**Ashburn, VA 20148**  
**(703) 723-9748**  
**contact@sandracpa.com**

February 16, 2021

VENKATESH VATTURI  
8616 VALLEY RANCH PARKWAY W, Apt. 1040  
Irving, TX 75063

Dear VENKATESH,

Please find enclosed copies of your tax return(s) for the tax year ended December 31, 2020. Instructions for filing your return(s) are attached for your convenience. Retain the copies for your records.

The federal income tax return will be electronically filed, do not mail the enclosed copy, but retain it for your records.

Form 1040 Federal Individual Income Tax Return

The Indiana income tax return will be electronically filed, do not mail the enclosed copy, but retain it for your records.

Form IT-40PNR Indiana Part-Year/Nonresident Income Tax Return

We prepared your returns based on the information you provided us. Please review the returns carefully to ensure that there are no omissions or misstatements of material facts.

If you have any questions about your tax returns, please contact us. We appreciate this opportunity to serve you.

Sincerely,

GEETHA D SANDRA

Tax Summary and Instructions for Filing  
2020 Federal Individual Income Tax Return

Summary of Federal Information:

Federal adjusted gross income .....	\$	108,742.00
Federal taxable income .....	\$	96,342.00
Federal refund .....	\$	426.00

Your return will be electronically filed.

Your federal refund of \$426.00 will be directly deposited in your bank account.

Tax Summary and Instructions for Filing  
2020 Indiana Individual Income Tax Return

Summary of Form IT-40PNR Information:

State taxable income	\$ 21,214.00
.....	
Payment due State	\$ 234.00
.....	

Your Indiana return will be electronically filed.

You have a balance due of \$234.00. Listed below are the filing instructions for the Post Filing Coupon.

The due date of Post Filing Coupon, Payment Voucher for Electronic Filing, is April 15, 2021.

Include Post Filing Coupon and a check or money order in the amount of \$234.00, payable to "Indiana Department of Revenue." Write your social security number and "2020 Post Filing Coupon" on the check.

Mail to:

Indiana Department of Revenue  
P.O. Box 1674  
Indianapolis, IN 46206-1674

# 2020 Individual PFC Letter

Dear Taxpayer:

Your 2020 Indiana Individual Income Tax return indicates a total tax amount of \$ 234.00 is owed to the Indiana Department of Revenue.

As a reminder, you must pay this amount in full no later than April 15, 2021. Any portion not paid by that date will be subject to penalties and interest.

You can take care of this obligation by doing one of the following:

1. Pay online via eCheck or credit card by visiting <https://www.in.gov/dor/4340.htm>. At this site you can either pay in full or make partial payments by selecting "Individual" and "Tax Return Payment" options. Have your SSN ready for identification purposes. If paying by credit card, a fee will be charged by the credit card processor based on the amount you are paying. If paying by electronic check, a fee of \$1 will be charged by the bank. You can make partial payments, but must still pay the entire amount by April 15, 2021 to avoid penalty and interest.
2. Pay by check or money order using the coupon at the bottom of this letter. If you did not electronically file your state return and will submit the payment with your tax return, then do not include the payment coupon below. If you are sending in your return separately from your payment, then mail your payment and the tear-off coupon at the bottom of this letter to: Indiana Department of Revenue, PO Box 1674, Indianapolis, IN 46206-1674. Make your check or money order payable to "Indiana Department of Revenue". DO NOT SEND CASH.

*Remember, you must take action on this debt no later than April 15, 2021, to avoid penalty and interest.*

Sincerely,

Indiana Department of Revenue  
317-232-2240

Cut on line before mailing

REV 01/02/21 PRO

POST FILING COUPON

PFC 0912

1030

"Electronic calculation and processing of state tax liabilities serve as a convenience for Indiana taxpayers. The taxpayer remains responsible for providing accurate information and remains liable for payment of the correct amount of tax."

\*SSN 1 199 95 8121  
\*SSN 2  
Period End Date 12 31 2020  
Date Due 04 15 2021  
Tax Type IND

Mail and make check payable to  
INDIANA DEPARTMENT OF REVENUE  
P.O. BOX 1674  
INDIANAPOLIS, IN 46206-1674

VENKATESH VATTURI

Amount Due:

234.00

8616 VALLEY RANCH PARKWAY W 10

IRVING TX 75063

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