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## Notice to Employee

Do you have to file? Refer to the Form 1040 instructions to determine if you are required to file a tax return. Even if you oelemine if you are required to the a tax erum. Even if you don't have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit. Earned income credit (EIC). You may be able to take the EIC or 2022 if you adjusted gross income (Aci) is less than a certain amount. The amount of the credit is based on income and family size. Workers without children could qualify for a and famility size. Works without critical round guality for a smaller credit. You and any qualifying children must have valid social security numbers (SSNs). You can't take the EIC if your investment income is more than the specified amount for 2022 or if income is earned for services provided while you were an inmate at a penal institution. For 2022 income limits and more information, visit www.irs.gov/EITC. See also Pub. 596, Earned Income Credit. Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return. Employee's social security number (SSN). For your

tion, this form may show only the last four digits of you SSN. However, your employer has reported your complete SSN to the IRS and the Social Security Administration (SSA).

Clergy and religious workers. If you aren't subject to social security and Medicare taxes, see Pub. 517, Social Security and Other Information for Members of the Clergy and Religious Workers. Corrections. If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to incorred, corred Copies B, U, and 2 and ask your employer to file Form W-2c, Corrected Wage and Tax Statement, with the SSA to corred any name, SSN, or money amount error reported to the SSA on Form W-2. Be sure to get your copies of Form W-2c from your employer for all corrections made so you may file them with your tax return. If your name and SSN are correct but aren't the same as shown on your social security card, you should ask for a new card that displays your correct name at any SSA office or by calling 800-772-1213. You may also visit the SSA website at www.SSA.gov. Cost of employer sponsored health coverage (if such cost is provided by the employer). The reporting in box 12, using code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with code DD is not taxable.

Credit for excess taxes. If you had more than one employer in 2022 and more than \$9,114 in social security and/or Tier 1 railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess against your federal inc tax. See the Form 1040 instructions. If you had more than c railroad employer and more than \$5,350.80 in Tier 2 RRTA was withheld, you may be able to claim a refund on Form 843. See the Instructions for Form 843

## Instructions for Employee

Instructions for Employee

Box 1. Enter this amount on the wages line of your tax return.

Box 2. Enter this amount on the develoral income lax withheld line of your tax return. Box 5. You may be required to report this amount on Form 8599. Additional Medicare Tax. See the Form 1040 instructions to determine if you are required to complete Form 8899. Box 6. This amount includes the 1.45% Medicare Tax withheld on all Medicare wages and tips shown in box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips above 200,000. Box 8. This amount is not included in box 1, 3, 5 or 7. For information on how to report tips on your texturn, see the Form 1040 instructions. You must life Form 4137, Social Security and Medicare Tax on Urreported Tip Income, with your income tax return to report al test the allocated to you can prove with adequate records that you received a smaller amount If you have records that show the actual amount maller amount. If you have records that show the actual amoun of tips you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to figure the social security and Medicare tax owed on tips you didn't report to your employer. Enter this amount on the wages line of your tax return. By filing Form 4137, your social security tips will be credited to your social security record (used to figure your benefits). Box 10.
This amount includes the total dependent care benefits that your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over your employer's plan limit is also included in box 1. See Form 2441. Box 11. This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernmental section 457(b) plan, or (b) included in box 3 and/or box 5 if it is a prior year deferral under a nonqualified or section 457(b) plan that became taxable for social security and are taxes this year because there is no longer a substantia risk of forfeiture of your right to the deferred amount. This box shouldn't be used if you had a deferral and a distribution in the shouldn't be used if you had a deterral and a distribution in the same calendar year. If you made a deterral and received a distribution in the same calendar year, and you are or will be age 62 by the end of the calendar year, your employer should file Form SSA-131. Employer Report of Special Wage Payments, with the Social Security Administration and give you a copy.

## Instructions for Employee (Continued)

Box 12. The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D. E. F., and S) and designated Roth contributions (codes AA, BB, and EE) under all plans are generally limited to a total of \$20.500 (\$14,000 if you only have SIMPLE plans, \$23.500 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 751). Deferrals under code G are limited to \$20,500. Deferrals under code H are limited to \$7.000. \$7,000

57,000.
However, if you were at least age 50 in 2022, your employer n have allowed an additional deferral of up to \$6,500 (\$3,000 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be highe for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall elective deferral limit must be included in income. See the Form 1040 instructions. **Note**: If a year follows code D through H, overall elective deterral limit must be included in income. See the Form 1040 instructions. Note: if a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prory year(s) when you were in military service. To flow year shown, not the current year. If no year is shown, the contributions are for the current year. A—Uncollected social security or RRTA tax on tips. Include this tax on Form 1040 or 1040-SR. See the Form 1040 instructions. B—Uncollected Medicare tax on this, Include this tax on Form 1040 or 1040-SR. See the Form 1040 instructions. C—Taxable cost of group-term life insurance over \$50,000 (included in boxes 1.3 (up to the social security wage base), and 5) D—Elective deferrals to a section 401(it), scalar orderior deferrals includes deferrals under a SIMPLE retirement account that is part of a section 401(it), scalar orderior deferrals on the section 403(it) salary reduction agreement. Also includes deferrals under a section 403(it) salary reduction SEP

—Elective deferrals and employer contributions (including nonlective deferrals to a section 501(it) (18)(D) tax-exempt organization plans. See the Form 1040 instructions for how to deduct. J—Nontaxable sick psy (information only, not included in

deduct. J—Nontaxable sick pay (information only, not included in box 1, 3, or 5) K—20% excise tax on excess golden parachute payments. See the Form 1040 instructions. L—Substantiated payments. See the Form 1040 instructions. L—Substantiated employee business expense reimbursements (nontastiel) M—Uncollected social security or RRTA tax on taxable ons of group-term life insurance over \$50,000 (former employees only). See the Form 1040 instructions. N—Uncollected Medicare tax on baxable cost of group-term life insurance over \$50,000 (former employees only). See the Form 1040 instructions. P—Evoludable moving expense reimbursements jaid directly to a member of the U.S. Armed Forces (not included in box 1, 3, or 5) G—Nortaxable combat pay. See the Form 1040 instructions for details on reporting this amount. R—Employer contributions to your Archer MSA. Report on Form 8853, Archer MSAs and Long-Term Care Insurance Contracts.

408(p) SIMPLE plan (not included in box 1) T-Adoption benefits (not included in box 1). Complete Form 8839. Qualified Adoption Expenses, to figure any taxable and nortaxable amounts. V— Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to the social security wage base), and 5). See Pub. 525, Taxable and Nontaxable Income, for reporting requirements. W-Employer contributions (including amounts the employee elected to contribute using a section 125 (cafeteria) employee elected to continude using a section 125 (catelena) plan) to your health savings account. Report on Form 8889, Health Savings Accounts (HSAs), Y—Deferrals under a section 409A nonqualified deferred compensation plan Z—Income unde a nonqualified deferred compensation plan that fails to satisfy section 409A. This amount is also included in box 1, it is subject and the section of the se to an additional 20% tax plus interest. See the Form 1040 instructions. AA-Designated Roth contributions under a section 401(k) plan

401(k) plan
BB—Designated Roth contributions under a section 403(b) plan
DD—Cost of employer-sponsored health coverage. The amount
reported with code DI is not taxable. EE—Designated Roth
contributions under a governmental section 457(b) plan. This
amount does not apply to contributions under a tax-evempt
organization section 457(b) plan. FF—Permitted benefits under a organization section 4:0 (n) pain. FF—Fermitted benefits under a qualified small employer health reimbursement arrangement GG—Income from qualified equity grants under section 8:30) HE—Aggregate deferrals under section 8:30 (election 8:30 of the close of the calendar year Box 13. If the "Retirement plan" box is checked, special limits may apply to the amount of traditional IPA contributions you may deduct. See Pub. 5:90-A. Contributions to deficience of the property of the contributions to deficiency of the property of the contribution is the deficiency of the property of the property of the deficiency of the property of the property of the deficiency of the property of the property of the deficiency of deficiency o contributions you may deduct. See Pub. 594-A, Contributions to Individual Refirement Arrangements (fiRs4), Bor 41. Employers may use this box to report information such as state disability insurance taxes withheld, union dues, uniform payments, health insurance permittins deducted, nortaxable income, educational assistance payments, or a member of the dergy's parsonage delucance and wifeits. Palinder delucance and wifeits part and particular and and wifeits. allowance and utilities. Railroad employers use this box to report railroad retirement (RRTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax, and Additional Medicare Tax, Include tips reported by the employee to the employer in railroad retirement (RRTA)

Note: Keep Copy C of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a stion about your work record and/or earnings in a particula