# gusto

## Your 2023 forms W-2 are enclosed

Happy new year! Gusto's here to make sure you have what you need for the upcoming tax season. Attached are your 2023 W-2 forms.

### What you should do with Forms W-2

This package includes three copies of the W-2. Here's how to use each of them:

- **Copy B:** File this copy with your federal tax return by April 15th, 2024.
- **Copy 2:** File this copy with your state tax return by April 15th, 2024.
- **Copy C:** Keep this copy safe for your personal records.

### How to read Form W-2

The W-2 can be a bit confusing. Here's some information to help clarify:

Box a:	Please ensure that your employee's SSN is accurate.
Box 1:	Shows total wages that are subject to federal income tax. This amount does not include
	contributions to Medical, Dental, and Vision insurance under Section 125 plans, or
	contributions to retirement plans such as 401(k).
Box 3:	Shows total wages subject to Social Security. It has a maximum of
	\$160,200 in 2023. This amount does not include contributions to Medical, Dental, and
	Vision insurance under Section 125 plans.
Box 5:	Shows total wages subject to Medicare. This amount does not include contributions to
	Medical, Dental, and Vision insurance under Section 125 plans.

We hope this helps make tax season easier. If you have any questions about your W-2, please reach out to your employer.

	a Employed	e's social security number $2-5250$	OMB No. 154	5-0008	Safe, accurate FAST! Use	" IRSE	r file	Visit the www.ir	e IRS website at s.gov/efile
<b>b</b> Employer identification number (EIN)				1 Wages, tips, other compensation			2 Federal income tax withheld		
83-0562504				77067.31			9361.60		
c Employer's name, address, and	ZIP code			3 Social security wages			4 Social security tax withheld		
Wellnecity LLC				15625.00			968.75		
-				5 Medicare wages and tips 15625.00 7 Social security tips			6 Medicare tax withheld 226.55 8 Allocated tips		
Winston Salem	N	IC 27101					• Anocated tips		
d Control number			9 10 Dependent care benef			benefits			
e Employee's first name and initial	Last	name	Suff.	11 Nonqualified plans			12a See instructions for box 12		
Akshara Mamidala				12 Statutory Retirement Third-party 12b					
5025 Wembley Central Ln				13 St en	nployée plan	Third-party sick pay	12b DD 12c	4067.	52
Unit 5105				14 0	lilei		C o d e		
Charlotte NC 28213							12d C d e		
f Employee's address and ZIP cod	le								
15 State Employer's state ID numb	er	<b>16</b> State wages, tips, etc.	17 State incon	ne tax	18 Local wage	es, tips, etc.	19 Local in	ncome tax	20 Locality name
NC 601169158		77067.31	3004.00						L
Form W-2 Wage and	Form W-2 Wage and Tax Statement 2023 Department of the Treasury-Internal Revenue Service								

## Copy B—To Be Filed With Employee's FEDERAL Tax Return. This information is being furnished to the Internal Revenue Service.

### Notice to Employee

**Do you have to file?** Refer to the Form 1040 instructions to determine if you are required to file a tax return. Even if you don't have to file a tax return, you may be eligible for a refund if box 2 shows an amount or if you are eligible for any credit.

**Earned income credit (EIC).** You may be able to take the EIC for 2023 if your adjusted gross income (AGI) is less than a certain amount. The amount of the credit is based on income and family size. Workers without children could qualify for a smaller credit. You and any qualifying children must have valid social security numbers (SSNs). You can't take the EIC if your investment income is more than the specified amount for 2023 or if income is earned for services provided while you were an inmate at a penal institution. For 2023 income limits and more information, visit *www.irs.gov/EITC.* See also Pub. 596. **Any EIC that is more than your tax liability is refunded to you, but only if you file a tax return.** 

**Employee's social security number (SSN).** For your protection, this form may show only the last four digits of your SSN. However, your employer has reported your complete SSN to the IRS and the Social Security Administration (SSA).

**Clergy and religious workers.** If you aren't subject to social security and Medicare taxes, see Pub. 517.

**Corrections.** If your name, SSN, or address is incorrect, correct Copies B, C, and 2 and ask your employer to correct your employment record. Be sure to ask the employer to file Form W-2c, Corrected Wage and Tax Statement, with the SSA to correct any name, SSN, or money amount error reported to the SSA on Form W-2. Be sure to get your copies of Form W-2c from your employer for all corrections made so you may file them with your tax return. If your name and SSN are correct but aren't the same as shown on your social security card, you should ask for a new card that displays your correct name at any SSA office or by calling 800-772-1213. You may also visit the SSA website at *www.SSA.gov.* 

Cost of employer-sponsored health coverage (if such cost is provided by the employer). The reporting in box 12, using code DD, of the cost of employer-sponsored health coverage is for your information only. The amount reported with code DD is not taxable.

**Credit for excess taxes.** If you had more than one employer in 2023 and more than \$9,932.40 in social security and/or Tier 1 railroad retirement (RRTA) taxes were withheld, you may be able to claim a credit for the excess against your federal income tax. See the Form 1040 instructions. If you had more than one railroad employer and more than \$5,821.20 in Tier 2 RRTA tax was withheld, you may be able to claim a refund on Form 843. See the Instructions for Form 843.

(See also Instructions for Employee on the back of Copy C.)

	a Employee's social security number							
	845-62-5250	OMB No. 154	1545-0008					
b Employer identification number (EIN)				ges, tips, other compensation	2 Fec	2 Federal income tax withheld		
83-0562504				77067.31		9361.60		
c Employer's name, address, and ZIP code				cial security wages	4 Soc	4 Social security tax withheld		
				25.00	968.	968.75		
Wellnecity LLC				dicare wages and tips		6 Medicare tax withheld		
500 West 5th Sti	reat Suite 502		1562	25.00	226.	226.55		
JUU WEST JUI SU	Leet, Buile Juz			cial security tips	8 Allo	8 Allocated tips		
Winston Salem	NC 27101							
d Control number			9		10 De	pendent care	benefits	
e Employee's first name and initial	Last name	Suff.	11 Nonqualified plans 12a					
Akshara	Mamidala				B	B 0.01		
ANDIIALA	Trainifactio		13 State emp	utory Retirement Third-part loyee plan sick pay	y <b>12b</b>	12b		
5025 Wembley Central Ln					DD	4067.	.52	
			14 Oth	er	12c			
Unit 5105					o d e			
					12d			
Charlotte	NC 28213				o d e			
f Employee's address and ZIP coc							-	
15 State Employer's state ID numb	ber <b>16</b> State wages, tips, etc.	. 17 State incor	ne tax	18 Local wages, tips, etc	. 19 Local i	ncome tax	20 Locality name	
NC 601169158	77067.31	3004.00						
	W-2 Wage and Tax Statement POP Department of the Treasury-Internal Revenue Service							
Form <b>VV</b> - <b>Z</b> wage and	u lax statement		= 3			-		

Copy 2—To Be Filed With Employee's State, City, or Local Income Tax Return

#### Instructions for Employee (continued from back of Copy C)

#### Box 12 (continued)

F-Elective deferrals under a section 408(k)(6) salary reduction SEP

**G**-Elective deferrals and employer contributions (including nonelective deferrals) to a section 457(b) deferred compensation plan

H-Elective deferrals to a section 501(c)(18)(D) tax-exempt organization plan. See the Form 1040 instructions for how to deduct.

J-Nontaxable sick pay (information only, not included in box 1, 3, or 5)

**K**-20% excise tax on excess golden parachute payments. See the Form 1040 instructions.

L-Substantiated employee business expense reimbursements (nontaxable)

M-Uncollected social security or RRTA tax on taxable cost of groupterm life insurance over \$50,000 (former employees only). See the Form 1040 instructions.

N-Uncollected Medicare tax on taxable cost of group-term life insurance over \$50,000 (former employees only). See the Form 1040 instructions.

**P**-Excludable moving expense reimbursements paid directly to a member of the U.S. Armed Forces (not included in box 1, 3, or 5)

**Q**-Nontaxable combat pay. See the Form 1040 instructions for details on reporting this amount.

R-Employer contributions to your Archer MSA. Report on Form 8853.

**S**-Employee salary reduction contributions under a section 408(p) SIMPLE plan (not included in box 1)

T-Adoption benefits (not included in box 1). Complete Form 8839 to figure any taxable and nontaxable amounts.

**V**-Income from exercise of nonstatutory stock option(s) (included in boxes 1, 3 (up to the social security wage base), and 5). See Pub. 525 for reporting requirements.

**W**—Employer contributions (including amounts the employee elected to contribute using a section 125 (cafeteria) plan) to your health savings account. Report on Form 8889.

 $\mathbf{Y-} \text{Deferrals}$  under a section 409A nonqualified deferred compensation plan

**Z**-Income under a nonqualified deferred compensation plan that fails to satisfy section 409A. This amount is also included in box 1. It is subject to an additional 20% tax plus interest. See the Form 1040 instructions.

AA-Designated Roth contributions under a section 401(k) plan

BB-Designated Roth contributions under a section 403(b) plan

DD—Cost of employer-sponsored health coverage. The amount reported with code DD is not taxable.

**EE**—Designated Roth contributions under a governmental section 457(b) plan. This amount does not apply to contributions under a tax-exempt organization section 457(b) plan.

**FF**—Permitted benefits under a qualified small employer health reimbursement arrangement

GG-Income from qualified equity grants under section 83(i)

HH-Aggregate deferrals under section 83(i) elections as of the close of the calendar year

**Box 13.** If the "Retirement plan" box is checked, special limits may apply to the amount of traditional IRA contributions you may deduct. See Pub. 590-A.

**Box 14.** Employers may use this box to report information such as state disability insurance taxes withheld, union dues, uniform payments, health insurance premiums deducted, nontaxable income, educational assistance payments, or a member of the clergy's parsonage allowance and utilities. Railroad employers use this box to report railroad retirement (RRTA) compensation, Tier 1 tax, Tier 2 tax, Medicare tax, and Additional Medicare Tax. Include tips reported by the employee to the employer in railroad retirement (RRTA) compensation.

**Note:** Keep **Copy C** of Form W-2 for at least 3 years after the due date for filing your income tax return. However, to help **protect your social security benefits**, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year.

	<b>a</b> Employee's social security numbers $845 - 62 - 5250$	are required to file a tax return, a pedigence penalty or other sanction						
b Employer identification number (EIN)				ges, tips, other compensation	2 Federal income t	2 Federal income tax withheld		
83-0562504				57.31	9361.60	9361.60		
c Employer's name, address, and	ZIP code		3 So	cial security wages	4 Social security tax withheld			
Wellnecity LLC				25.00	968.75			
werineercy hie			5 Me	dicare wages and tips	6 Medicare tax withheld			
500 West 5th Sti	reet. Suite 502		1562	25.00	226.55			
			7 So	cial security tips	8 Allocated tips			
Winston Salem	NC 27101							
d Control number			9	9 10 Dependent care benefits				
e Employee's first name and initial	Last name	Suff.	11 No	nqualified plans	<b>12a</b> See instructions for box 12			
Akshara	Mamidala				B 0.01			
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				er	12c			
Unit 5105					d e			
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Charlotte NC 28213					o d e			
f Employee's address and ZIP coc								
15 State Employer's state ID numb	er <b>16</b> State wages, tips,	etc. 17 State incor	ne tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name		
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W_9 Waga and	d Tax Statement	203	ככ	Department of	of the Treasury-Internal	Revenue Service		
Form WW - Wage and				Sa	afe, accurate,			
Copy C-For EMPLOYEE'S RE	CORDS			F4	AST! Use			

Copy C-For EMPLOYEE'S RECORDS (See Notice to Employee on the back of Copy B.)

### Instructions for Employee

(See also Notice to Employee on the back of Copy B.)

Box 1. Enter this amount on the wages line of your tax return.

**Box 2.** Enter this amount on the federal income tax withheld line of your tax return.

**Box 5.** You may be required to report this amount on Form 8959. See the Form 1040 instructions to determine if you are required to complete Form 8959.

**Box 6.** This amount includes the 1.45% Medicare tax withheld on all Medicare wages and tips shown in box 5, as well as the 0.9% Additional Medicare Tax on any of those Medicare wages and tips above \$200,000.

Box 8. This amount is **not** included in box 1, 3, 5, or 7. For information on how to report tips on your tax return, see the Form 1040 instructions.

You must file Form 4137 with your income tax return to report at least the allocated tip amount unless you can prove with adequate records that you received a smaller amount. If you have records that show the actual amount of tips you received, report that amount even if it is more or less than the allocated tips. Use Form 4137 to figure the social security and Medicare tax owed on tips you didn't report to your employer. Enter this amount on the wages line of your tax return. By filing Form 4137, your social security tips will be credited to your social security record (used to figure your benefits).

**Box 10.** This amount includes the total dependent care benefits that your employer paid to you or incurred on your behalf (including amounts from a section 125 (cafeteria) plan). Any amount over your employer's plan limit is also included in box 1. See Form 2441.

**Box 11.** This amount is (a) reported in box 1 if it is a distribution made to you from a nonqualified deferred compensation or nongovernmental section 457(b) plan, or (b) included in box 3 and/or box 5 if it is a prior year deferral under a nonqualified or section 457(b) plan that became taxable for social security and Medicare taxes this year because there is no longer a substantial risk of forfeiture of your right to the deferred amount. This box shouldn't be used if you had a deferral and a distribution in the same calendar year. If you made a deferral and

received a distribution in the same calendar year, and you are or will be age 62 by the end of the calendar year, your employer should file Form SSA-131, Employer Report of Special Wage Payments, with the Social Security Administration and give you a copy.

**Box 12.** The following list explains the codes shown in box 12. You may need this information to complete your tax return. Elective deferrals (codes D, E, F, and S) and designated Roth contributions (codes AA, BB, and EE) under all plans are generally limited to a total of \$22,500 (\$15,500 if you only have SIMPLE plans; \$25,500 for section 403(b) plans if you qualify for the 15-year rule explained in Pub. 571). Deferrals under code G are limited to \$22,500. Deferrals under code H are limited to \$7,000.

However, if you were at least age 50 in 2023, your employer may have allowed an additional deferral of up to \$7,500 (\$3,500 for section 401(k)(11) and 408(p) SIMPLE plans). This additional deferral amount is not subject to the overall limit on elective deferrals. For code G, the limit on elective deferrals may be higher for the last 3 years before you reach retirement age. Contact your plan administrator for more information. Amounts in excess of the overall elective deferral limit must be included in income. See the Form 1040 instructions.

**Note:** If a year follows code D through H, S, Y, AA, BB, or EE, you made a make-up pension contribution for a prior year(s) when you were in military service. To figure whether you made excess deferrals, consider these amounts for the year shown, not the current year. If no year is shown, the contributions are for the current year.

**A**—Uncollected social security or RRTA tax on tips. Include this tax on Form 1040 or 1040-SR. See the Form 1040 instructions.

 ${\bf B-} Uncollected Medicare tax on tips. Include this tax on Form 1040 or 1040-SR. See the Form 1040 instructions.$ 

**C**-Taxable cost of group-term life insurance over \$50,000 (included in boxes 1, 3 (up to the social security wage base), and 5)

**D**-Elective deferrals to a section 401(k) cash or deferred arrangement. Also includes deferrals under a SIMPLE retirement account that is part of a section 401(k) arrangement.

E-Elective deferrals under a section 403(b) salary reduction agreement (continued on back of Copy 2)