


Paper Filing Instructions for ITIN for Dependent

Steps to be followed –

1. Download the Attached PDF Federal tax documents
2. Print them on ONE side page only and **DO NOT STAPLE**.
3. You and your spouse need to sign on Form 1040 page 2.
4. Attach Form W7 (ITIN Application) and you have to Sign it on **behalf of your child**, **See Image Below**.

Sign Here	City and state
	Under penalties of perjury, I (applicant/delegate/acceptance agent) declare that documentation and statements, and to the best of my knowledge and belief, it is an acceptance agent returns or return information necessary to resolve matters re number (ITIN), including any previously assigned taxpayer identifying number.
Keep a copy for	Signature of applicant (if delegate, see instructions)
	 Name of delegate, if applicable (type or print)

5. Attach a copy of all W2's of year 2023.
6. Visit IRS Office along with your **DEPENDENT** and **Original Passport**, **IRS office address is provided in the Email**.

Let us know if you have any questions.