



## Your 2023 Form 1099-NEC is Enclosed

Can you believe that it is already 2024? Gusto is here to make sure you have what you need for the upcoming tax season. Attached is your Form 1099-NEC.

### What you should do with Form 1099

This package includes two copies of the Form 1099. This is how you should use each of them:

- Copy B:** Keep this copy for your personal records and use the information to file your individual and/or business income tax returns.
- Copy 2:** File this copy with your state tax return, if needed, by April 15<sup>th</sup>, 2024.

### How to read Form 1099

Form 1099 can be a bit confusing. Here are some details to provide more clarity:

- PAYER info:** These boxes include information regarding the company that paid you for your services. Please ensure the accuracy of the company name.
- RECIPIENT info:** These boxes include information regarding you or your company. Please ensure accuracy of your SSN or Federal EIN, your business address and name.
- Box 1:** Shows total payments paid to you during 2023. Please confirm that this amount matches your records.

We hope you've found your payments experience delightful. If you have any questions about your 1099, please reach out to the business that paid you for your services.

CORRECTED (if checked)

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no. Upright LLC 10121 SE SUNNYSIDE RD SUITE 300 CLACKAMAS, OR 97015 (609) 250-2681		OMB No. 1545-0116 Form <b>1099-NEC</b> (Rev. January 2024) For calendar year <b>2023</b>		<b>Nonemployee Compensation</b>
PAYER'S TIN 81-4400918	RECIPIENT'S TIN 403-75-0773	<b>1</b> Nonemployee compensation \$ 47800.00		
RECIPIENT'S name Hari Babu Atti Street address (including apt. no.) 14650 Landmark Blvd, Apt 1248 City or town, state or province, country, and ZIP or foreign postal code Dallas, TX 75254		<b>2</b> Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale <input type="checkbox"/>		<b>Copy B For Recipient</b> This is important tax information and is being furnished to the IRS. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.
		<b>3</b>		
		<b>4 Federal income tax withheld</b> \$		
Account number (see instructions)		<b>5</b> State tax withheld \$	<b>6</b> State/Payer's state no. TX	<b>7</b> State income \$ 47800.00

## Instructions for Recipient

You received this form instead of Form W-2 because the payer did not consider you an employee and did not withhold income tax or social security and Medicare tax.

If you believe you are an employee and cannot get the payer to correct this form, report the amount shown in box 1 on the line for "Wages, salaries, tips, etc." of Form 1040, 1040-SR, or 1040-NR. You must also complete Form 8919 and attach it to your return. For more information, see Pub. 1779, Independent Contractor or Employee.

If you are not an employee but the amount in box 1 is not self-employment (SE) income (for example, it is income from a sporadic activity or a hobby), report the amount shown in box 1 on the "Other income" line (on Schedule 1 (Form 1040)).

**Recipient's taxpayer identification number (TIN).** For your protection, this form may show only the last four digits of your TIN (social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN)). However, the issuer has reported your complete TIN to the IRS.

**Account number.** May show an account or other unique number the payer assigned to distinguish your account.

**Box 1.** Shows nonemployee compensation. If the amount in this box is SE income, report it on Schedule C or F (Form 1040) if a sole proprietor, or on Form 1065 and Schedule K-1 (Form 1065) if a partnership, and the recipient/partner completes Schedule SE (Form 1040).

**Note:** If you are receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES (NR)). Individuals must report these amounts as explained in these box 1 instructions. Corporations, fiduciaries, and partnerships must report these amounts on the appropriate line of their tax returns.

**Box 2.** If checked, consumer products totaling \$5,000 or more were sold to you for resale, on a buy-sell, a deposit-commission, or other basis. Generally, report any income from your sale of these products on Schedule C (Form 1040).

**Box 3.** Reserved for future use.

**Box 4.** Shows backup withholding. A payer must backup withhold on certain payments if you did not give your TIN to the payer. See Form W-9, Request for Taxpayer Identification Number and Certification, for information on backup withholding. Include this amount on your income tax return as tax withheld.

**Boxes 5–7.** State income tax withheld reporting boxes.

**Future developments.** For the latest information about developments related to Form 1099-NEC and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/Form1099NEC](http://www.irs.gov/Form1099NEC).

**Free File Program.** Go to [www.irs.gov/FreeFile](http://www.irs.gov/FreeFile) to see if you qualify for no-cost online federal tax preparation, e-filing, and direct deposit or payment options.

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**Nonemployee Compensation**

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PAYER'S TIN 81-4400918	RECIPIENT'S TIN 403-75-0773	1 Nonemployee compensation \$ 47800.00		
RECIPIENT'S name Hari Babu Atti Street address (including apt. no.) 14650 Landmark Blvd, Apt 1248 City or town, state or province, country, and ZIP or foreign postal code Dallas, TX 75254		2 Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale <input type="checkbox"/> 3 4 Federal income tax withheld \$		7 State income \$ 47800.00
Account number (see instructions)		5 State tax withheld \$	6 State/Payer's state no. TX	